

CRAWFORD COUNTY BOARD OF HEALTH

MINUTES

AUGUST 17, 2010

The Crawford County Board of Health met Tuesday, August 17, 2010 at 12:00 p.m. in the Board Room of the Crawford County Health Department. The following directors were present:

William Bedwell, OD
Joe Bliss
Bob Bowen
Bonnie Finn
John Newlin, DDS
David Rotman, M.D.
Robert Walsh, M.D.

EXCUSED: Susan Inboden, R.N.

OTHERS

PRESENT: Darla Tracy, Certified Public Health Administrator
Donna Milam, B.S., L.E.H.P., Director of Env. Health/Emergency Preparedness
Terry Shaffer, R.N., Nursing Supervisor
Bobbi Branson, Executive Secretary to the Board of Health

CALL TO ORDER

The meeting was called to order at 12:04 p.m. by Joe Bliss, President.

ROLL CALL

Mrs. Branson held roll call for attendance with Board members Dr. Bedwell, Mr. Bliss, Mr. Bowen, Mrs. Finn, and Dr. Newlin present at the time of roll call.

ADDITIONS, DELETIONS, CORRECTIONS TO AGENDA

No additions, deletions, or corrections were noted to the agenda.

APPROVAL OF LAST MEETING MINUTES

A motion was made by Mr. Bowen and seconded by Mrs. Finn to approve the July 20, 2010 minutes as written. Upon roll call, motion carried unanimously.

FINANCIAL UPDATE

Mrs. Tracy reviewed the Financial and Expenditure Reports for the month of July, 2010.

Dr. Newlin inquired if Mrs. Tracy believed the Department would receive the state grant funds owed the Department; Mrs. Tracy stated the grants are slowly being received, but she expected they will arrive.

A motion was made by Dr. Newlin and seconded by Mr. Bowen to approve the July financial report as presented. Upon roll call, motion carried unanimously.

NURSING REPORT

Mrs. Shaffer reviewed the Program Report for the month of July, 2010.

Dr. Rotman arrived at 12:10 p.m.

Mrs. Shaffer announced the Department received 1,200 doses of flu vaccine (half of the ordered amount) and plans to begin immunization clinics on September 30, 2010. She explained this year's flu vaccination, which includes H1N1, an H3N2 strain, and Influenza B, is recommended for anyone six months of age and up. She noted she did not believe the Department would need to prioritize flu vaccine administration this year.

Dr. Walsh arrived at 12:19 p.m.

Mrs. Shaffer stated she followed up on a question raised during the last meeting regarding how the Department's WIC caseload is assigned and learned it is assigned according to the Department's past performance.

ENVIRONMENTAL HEALTH REPORT

Mrs. Milam reviewed the Environmental Health Report for the month of July, 2010.

ADVISEMENTS

SEPTEMBER MEETING

Mrs. Tracy reported while she has heard from all of the grants, she is still awaiting County Board notification of the actual health insurance increase. She stated she hopes to present the FY'11 Preliminary Budget next month and if so, would appreciate Board member attendance. Mrs. Tracy stated County Board member, Dave Fulling informed her it may be a while before the actual health insurance premium increase is known, but the original estimated increase was 47%. Mrs. Tracy noted she will need to meet with the Salary Committee before presenting the budget.

EMPLOYEE RECOGNITION BREAKFAST

Mrs. Tracy reported Board members will receive an invitation prior to the date, but announced an Employee Recognition Breakfast will be held on Thursday, September 16th at 8:00 a.m. to recognize Jenna Murphy for 15 years of service and Jodi Krick for 10 years of service.

ADJOURNMENT

There being no further business to discuss, a motion was made by Dr. Rotman and seconded by Dr. Bedwell to adjourn the meeting at 12:30 p.m. Motion carried.

_____, **Secretary**