

CRAWFORD COUNTY BOARD OF HEALTH

MINUTES

FEBRUARY 18, 2020

The Crawford County Board of Health met Tuesday, February 18, 2020 at 12:00 p.m. in the Board Room of the Crawford County Health Department. The following directors were present:

Koert Bartman
Kayla Blank, PharmD
Bonnie Finn
Shannon Goebel
Guy Rumler
William Schaefer, DDS
Robert Walsh, D.O.

EXCUSED: David Rotman, M.D.

OTHERS

PRESENT: Darla Tracy, Certified Public Health Administrator
Jenna Thompson, Nursing Supervisor
Eric Paulin, Director of Environmental Health

CALL TO ORDER

The meeting was called to order at 12:02 p.m. by Kayla Blank, Chairperson with Mr. Bartman, Mrs. Blank, Mrs. Finn, Mr. Rumler, and Dr. Schaefer present at time of roll call.

ADDITIONS, DELETIONS, CORRECTIONS TO THE AGENDA

Mrs. Tracy stated Mrs. Thompson would be recording in Mrs. Branson's absence; there were no other additions, deletions, or corrections noted to the agenda.

APPROVAL OF LAST MEETING MINUTES

A motion was made by Dr. Walsh and seconded by Mr. Bartman to approve the January 21, 2020 minutes as written. Upon roll call, motion carried unanimously.

APPROVAL OF JANUARY FINANCIAL REPORT

Mrs. Tracy reviewed the Financial and Expenditure Reports for the month of January, 2020.

A motion was made by Dr. Schaefer and seconded by Mrs. Finn to approve the January, 2020 financial reports as presented. Upon roll call, motion carried unanimously.

VEHICLE PURCHASE PRESENTATION

Mrs. Goebel arrived at 12:10 p.m.

Mrs. Tracy stated as approved in the FY'20 budget, she had included the purchase of a second vehicle. She explained she would like to purchase a hybrid vehicle that would be more fuel efficient for travel to meetings and trainings out of Crawford County.

Mrs. Tracy discussed the two quotes included in the packets.

A motion was made by Mr. Bartman and seconded by Dr. Schaefer to purchase the vehicle presented from Silverthorne. Upon roll call, motion carried unanimously.

ANNUAL REPORT

Mrs. Tracy distributed the 26th Annual Report for the Crawford County Health Department. She asked Board members to review the report at their convenience and contact her should they have questions. She stated she presented the report to the County Board during their February meeting and had also shared it with the County 708 Board.

NURSING REPORT

Mrs. Thompson reviewed the Nursing Report for the month of January, 2020. She noted the category of car seat distribution/inspection had been added to the report.

Dr. Walsh arrived at 12:20 p.m.

Mrs. Thompson noted WIC staff recently visited Centralia Health Department to network ideas on how to increase the achieved WIC caseload.

ENVIRONMENTAL HEALTH REPORT

Mr. Paulin reviewed the Environmental Health report for the month of January, 2020.

ADVISEMENTS

BEHAVIORAL HEALTH/708 BOARD

Mrs. Tracy reported the contracted counseling services through Lawrence County Health Department Behavior Health (LCHD BH) are helping meet the needs of Crawford County, with thirty-seven clients seen since this service began in November.

Mrs. Tracy reported LCHD BH psychiatric nurse practitioner, Jeanne Holdren, APN, began seeing patients at the department in February. She explained appointments will be held on Mondays through March and transition to Fridays in April, which will help with office space, as the department is closed on Fridays. She mentioned with available space being so limited at the facility, it may be necessary to add on at some point as services continue to grow.

Mrs. Tracy stated substance abuse counseling through LCHD BH will be offered beginning in April. Mrs. Tracy noted Suboxone therapy for clients addicted to opioids may be added in the future; she explained this to be extremely beneficial in pregnant women.

Mrs. Tracy reviewed expenses for the psychiatric nurse practitioner and staff. She reported she had presented this information to the County 708 Board last week as well. She stated while they have financially supported current behavioral health services, they are unable to consider assisting with the addition of the psychiatric nurse practitioner until FY'21. Mrs. Tracy stated she had budgeted behavioral health staffing under Contractual Services in the approved FY'20 budget. She noted current expenses to be more affordable than operating a behavioral health center, hiring a clinical director, etc.

Dr. Walsh expressed he thought the two agencies (health departments) working together was a wonderful idea and acknowledged the difficulty and expense in securing a psychiatrist.

ADMINISTRATOR EVALUATION

Mrs. Tracy asked that evaluations be returned to Mrs. Blank by February 28, 2020.

STATEMENT OF ECONOMIC INTEREST

Mrs. Tracy stated Statements of Economic Interest were included in the Board packets and should be returned by the March meeting.

COMMENTS FROM BOARD MEMBERS

No comments.

ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 12:37 p.m.

_____, **Secretary** **Date:** _____