

CRAWFORD COUNTY BOARD OF HEALTH

MINUTES

MARCH 15, 2023

The Crawford County Board of Health met Wednesday, March 15, 2023 at 6:00 p.m. at the Crawford County Health Department. The following directors were present:

Kayla Blank, PharmD
Kim Wade-Decker
Shannon Goebel
David Hasty
David Rotman, M.D.
Guy Rumler
Fred Scott, D.O.
William Schaefer, DDS

OTHERS PRESENT: Mikayla Gascich, Director
Amy Marley, MSN, RN, CRHCP, CLC, Administrator
Kaitlyn Williams, MPH, REHS/RS, Director of Environmental Health

CALL TO ORDER

The meeting was called to order at 6:03 p.m. by Shannon Goebel, Chairperson with Mrs. Blank, Mrs. Goebel, Mr. Hasty, Mrs. Wade-Decker, Mr. Rumler, and Dr. Schaefer present at time of roll call.

ADDITIONS, DELETIONS, CORRECTIONS TO THE AGENDA

Ms. Gascich noted the agenda had been revised to correct the year to 2023 for the approval January 18, 2023 Board of Health meeting minutes and the financial reports for January and February of 2023.

NURSING REPORT

Ms. Gascich presented the nursing report for the months of January and February, 2023. She reported the department received an ultra-low freezer to store vaccine.

Ms. Gascich stated offsite school immunization clinics have been scheduled.

She reported the Emergency COVID Declaration will end May 11, 2023. She stated tests will continue to be supplied until federal stockpiles are exhausted. After that time, the department will likely need to purchase tests. She stated vaccine will become private pay and will need to be purchased as well. Ms. Gascich noted Pfizer will provide vaccine for those who do not have insurance.

Ms. Gascich stated rabies procedures have been finalized with Crawford Memorial Hospital for the department to complete the series for individuals who receive their first dose at Crawford Memorial Hospital Emergency Room.

Ms. Gascich reported the department distributed over two-hundred COVID home tests during the month of January.

She stated a Family Case Management (FCM) audit will be completed at the end of the month and a WIC audit is scheduled for the summer. She stated FCM home visits will resume in August, 2023.

Dr. Scott arrived at 6:10 p.m.

ENVIRONMENTAL HEALTH REPORT

Ms. Williams reviewed the Environmental Health Report for the months of January and February, 2023.

She reported she and Ms. Potts attended an onsite Wastewater Professionals of Illinois Conference in Collinsville, Illinois and she attended a National Environmental Health Association Foodborne Outbreak Conference in St. Louis, Missouri.

Mrs. Goebel inquired about boil orders. Ms. Williams explained the Water Department issues boil orders and sends water sample to the State. She noted the Water Company should contact users once the order is lifted. Ms. Williams explained the department is involved when restaurants, health facilities, and nursing homes are affected.

Ms. Williams left the meeting at 6:15 p.m.

APPROVAL OF JANUARY 18, 2023 MEETING MINUTES

A motion was made by Dr. Scott and seconded by Mr. Rumler to approve the January 18, 2023 minutes as written. Upon roll call, motion carried with Dr. Schaefer abstaining.

APPROVAL OF JANUARY, 2023 FINANCIAL REPORT

Ms. Gascich reviewed the Financial and Expenditure Reports for the month of January, 2023.

A motion was made by Mr. Hasty and seconded by Dr. Scott to approve the January, 2023 financial reports as presented. Upon roll call, motion carried unanimously.

APPROVAL OF FEBRUARY, 2023 FINANCIAL REPORT

Ms. Gascich reviewed the Financial and Expenditure Reports for the month of February, 2023.

A motion was made by Dr. Schaefer and seconded by Mr. Rumler to approve the February, 2023 financial reports as presented. Upon roll call, motion carried unanimously.

AGENCY OBJECTIVES

Ms. Gascich asked that Board members review the Agency Objectives for the first quarter of FY'23 at their convenience and contact Administration should they have any questions or concerns. Ms. Gascich noted WIC and Breastfeeding had impressive participation over the last quarter.

ADVISEMENTS

FACILITY UPDATE

Ms. Gascich reported the electrical work has been completed in both sheds.

Ms. Gascich stated fencing and pylons to protect equipment located along the east drive and entrance of new shed have been installed.

GRANT UPDATE

Ms. Gascich reported two new grants will be received for FY23, a Medical Reserve Corps Grant and a Mass Vaccination Grant.

MOTHER-INFANT SAFETY EXPO

Ms. Gascich announced the spring Mother-Infant Safety Expo will be held April 18, 2023 at the Robinson Community Center.

CAR SEAT SAFETY

Ms. Gascich stated a regional car seat technician skills builder class was recently held at the department with several technicians from other facilities attending. She noted the department currently has five technicians on staff. Ms. Gascich stated as a fitting station, the department can obtain car seats at no cost through the Regional Office to distribute when completing inspections.

CPR

Ms. Gascich reported she will be teaching a CPR class for staff next Friday. She stated the department can offer Heartsaver classes which will include first-aid and can be structured toward babysitting. She stated the department can also offer daycare provider CPR classes.

BREASTFEEDING PEER COUNSELING

Ms. Gascich stated the department has resumed hosting breastfeeding classes in person.

COMMUNITY AWARENESS

Ms. Gascich reported the department will attend Washington Grade School's Community Night on March 23, 2023 to promote department services and educate on Lead Prevention and the WIC Program.

Dr. Rotman arrived at 6:40 p.m.

Ms. Marley stated Medicaid renewal notices should be mailed to clients beginning April 28, 2023. She explained if clients do not respond they will be placed into plans. Ms. Gascich stated the department is trying to help clients prepare by confirming their addresses in Medicaid's system when they are at the department to assure they will receive their notice. Staff will utilize a laptop to assist clients in completing this process while they are in the office. Ms. Gascich stated outreach materials will be distributed to the community as well.

EXECUTIVE SESSION

A motion was made by Mr. Rumler and seconded by Mrs. Blank to enter Executive Session. Upon roll call, motion carried unanimously.

Closed session began at 6:44 p.m.

A motion was made by Dr. Rotman and seconded by Mrs. Wade-Decker to resume open session. Upon roll call, motion carried unanimously.

Open session resumed at 7:42 p.m.

BOARD MEMBER COMMENTS

Mrs. Goebel stated she will be reaching out to Committees to meet quarterly. She expressed her appreciation to each Board member for all they do. Mrs. Goebel reminded Board members to return their Statement of Economic Interest forms.

PUBLIC COMMENTS

There were no comments.

ADJOURNMENT

There being no further comments, or business to discuss, the meeting adjourned at 7:44 p.m.

_____, **Secretary** **Date:** _____