

CRAWFORD COUNTY BOARD OF HEALTH

MINUTES

APRIL 17, 2018

The Crawford County Board of Health met Tuesday, April 17, 2018 at 12:00 p.m. in the Board Room of the Crawford County Health Department. The following directors were present:

Toni Earleywine
Bonnie Finn
David Fulling
Shannon Goebel
Kayla Goodwine
William Schaefer, DDS
Robert Walsh, D.O.

EXCUSED: David Rotman, M.D.

OTHERS

PRESENT: Darla Tracy, Certified Public Health Administrator
Jenna Thompson, WIC Coordinator
Jim Keller, County Board Representative
Steve Rich, County Board Representative
LeeAnn Hyder, Masters of Public Health Student Intern
Bobbi Branson, Executive Secretary to the Board of Health

CALL TO ORDER

The meeting was called to order at 12:11 p.m. by Bonnie Finn, President.

ROLL CALL

Mrs. Branson held roll call for attendance with Board members Ms. Earleywine, Mrs. Finn, Mr. Fulling, Mrs. Goebel, Ms. Goodwine, and Dr. Schaefer present at the time of roll call.

ADDITIONS, DELETIONS, CORRECTIONS TO AGENDA

Mrs. Tracy noted the agenda had been revised to remove the Environmental Health Report as Ms. Robinson was unable to attend. There were no other additions, deletions, or corrections noted to the agenda.

APPROVAL OF LAST MEETING MINUTES

A motion was made by Mrs. Goebel and seconded by Mr. Fulling to approve the March 20, 2018 minutes as written. Upon roll call, motion carried with Ms. Earleywine and Dr. Schaefer abstaining as they were not present at the March 20, 2018 meeting.

FINANCIAL UPDATE

Mrs. Tracy reviewed the Financial and Expenditure Reports for the month of March, 2018. A motion was made by Ms. Earleywine and seconded by Dr. Schaefer to approve the March, 2018 financial report as presented. Upon roll call, motion carried unanimously.

AGENCY OBJECTIVES

Mrs. Tracy distributed Agency Objectives for the first quarter of 2017 for Board members to review.

Dr. Walsh arrived at 12:18 p.m.

NURSING REPORT

Mrs. Thompson reviewed the nursing report for the month of March. She noted there may be some revisions as the Communicable Disease nurse was not present when the report was compiled.

Mrs. Thompson reported back to school immunization clinics will begin in May.

ADVISEMENTS

CATHOLIC CHARITIES

Mrs. Tracy reported the counseling services provided by Catholic Charities are going very well with 100% show rate to date. She noted they now visit the department two days a month due to the demand for services.

DEPARTMENT STAFFING

Mrs. Tracy mentioned a few staff members have been out on medical leave. She praised staff for helping cover for one another to ensure services and programs are not interrupted.

DEPARTMENT VEHICLE

Mrs. Tracy stated she has discussed vehicle purchasing options with Sheriff Rutan including State or Federal vehicles through CMS, ceased vehicles, and possible vehicle transfers. She stated she will keep the Board advised as updates are available.

CRAWFORD COUNTY MENTAL HEALTH ASSOCIATION

Mrs. Tracy stated the Department has accepted a Master's in Public Health student, LeeAnn Hyder, to complete a two-hundred forty-hour internship. She explained Ms. Hyder attended a recent County Board meeting with her to accept a generous donation from the Illinois Counties Association on behalf of the Crawford County Mental Health Association. She reported a portion of these funds will be used to host a Mental Health Awareness Day to promote services within the community.

Dr. Schaefer left the meeting at 12:50 p.m.

LeeAnn Hyder arrived at 12:50 p.m.

Mrs. Tracy introduced Ms. Hyder and let her share about herself and the projects she plans to help the department complete during her internship including focusing on mental health in the areas of implementing IPLAN intervention strategies, obtaining Medicaid certification to bill for mental health services, educating the public on what services are available at the department, assist in the recruitment of someone to provide mental health services at least once a month, increase awareness and reduce stigma among youth, research peer helper groups, transform Crawford County Mental Health Association into a mental health and substance abuse coalition, and implement the top three support groups needed in Crawford County.

Mrs. Goebel left the meeting at 12:57 p.m.

Ms. Hyder stated she will work at the department through December of 2018.

COMMENTS

There were no comments.

ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 1:00 p.m.

_____, **Secretary** **Date:** _____