

CRAWFORD COUNTY BOARD OF HEALTH

MINUTES

MAY 17, 2016

The Crawford County Board of Health met Tuesday, May 17, 2016 at 12:00 p.m. in the Board Room of the Crawford County Health Department. The following directors were present:

William Bedwell, OD
Bob Bowen
Toni Earleywine, R.N.
Michele Elliott, R.N., B.S.N.
Bonnie Finn
William Schaefer, DDS
Robert Walsh, D.O.

EXCUSED: David Rotman, M.D.

OTHERS

PRESENT: Darla Tracy, Certified Public Health Administrator
William Rutan, Crawford County Sheriff
Officer Chad Weaver, Crawford County Sheriff's Department
Officer Tyler Lowrance, Crawford County Sheriff's Department
Terry Shaffer, R.N., Nursing Supervisor
Jerica Robinson, Environmental Health Practitioner in Training/ERC
Bobbi Branson, Executive Secretary to the Board of Health

CALL TO ORDER

The meeting was called to order at 12:02 p.m. by Bob Bowen, President.

ROLL CALL

Mrs. Branson held roll call for attendance with Board members Mr. Bowen, Ms. Earleywine, Mrs. Finn, Dr. Schaefer, and Dr. Walsh present at the time of roll call.

ADDITIONS, DELETIONS, CORRECTIONS TO AGENDA

No additions, deletions, or corrections were noted for the agenda.

911 Tower Project

Dr. Bedwell arrived at 12:03 p.m.

Mrs. Tracy distributed a property map and land description identifying the Health Department as well as the lots still available for purchase.

Crawford County Sheriff personnel answered questions regarding the 911 tower project. The requested location was verified to be the very northeast corner of property. Mr. Weaver stated the only people to access tower and property would be the maintenance company and 911 personnel. When asked if use of the 911 tower would be offered to another agency Mr. Weaver explained no plans exist at this time, but would be considered if within scope of serving the community.

Mr. Bowen inquired if the project will need to go through a zoning hearing. Mr. Weaver explained only the footprint (30 x 30 ft) would be zoned and this would be expedited.

Ms. Earleywine noted she had believed a quote extension was being requested following discussion at last the Board of Health meeting. Mr. Weaver explained purchase was made as the Highway Department would be available as backup placement location.

Discussion was held concerning 911 Board purchasing land located north of Health Department's vacant lot to place tower and for future location of 911 Dispatch Center. Mr. Weaver noted while a command center is a long term vision, funding is not currently available for that project and emergency services communication is currently suffering because a new tower is not up.

Mrs. Tracy stated while she would love to have 911 as neighbors, she would prefer the tower be placed on the property north of the Department's land. Mr. Weaver stated the timeline is a big concern as they had hoped to start breaking ground next week. He acknowledged this request asks a lot of the Board.

Mr. Bowen inquired when the antenna is in place what kind of detracting it may be to future property buyers, housing, etc. Mr. Weaver compared it to the Commercium where the antenna sits up against the building. He noted the tower must be FCC compliant. Mr. Lowrance noted there will be no lighting on the tower.

Ms. Elliott arrived at 12:21 p.m.

Ms. Earleywine made a motion to not allow the 911 Board to place a tower on Health Department land.

Sheriff Rutan and Officers Lowrance and Weaver stepped out of the meeting at 12:24 p.m.

Mr. Bowen declared the motion had died for lack of a second.

A motion was made by Dr. Walsh and seconded by Dr. Bedwell to allow 911 to place a tower on far back east corner in a 30 x 30 foot area to help better serve the community for many reasons.

Following discussion, Mr. Bowen requested roll call for the motion. Motion carried six to one with Ms. Earleywine being the sole "nay" vote.

Crawford County Sheriff Department personnel returned to meeting at 12:37 p.m. Mr. Bowen informed the Sheriff's Department of the decision and asked if project is promoted to include Crawford County Health Department cooperated in project.

Mr. Weaver expressed his appreciation to the Board of Health. Crawford County Sheriff personnel left the meeting at 12:40 p.m.

APPROVAL OF LAST MEETING MINUTES

A motion was made by Mrs. Finn and seconded by Dr. Bedwell to approve the April 19, 2016 minutes as written. Upon roll call, motion carried unanimously.

FINANCIAL UPDATE

Mrs. Tracy reviewed the Financial and Expenditure Reports for the month of April, 2016.

A motion was made by Ms. Elliott and seconded by Dr. Schaefer to approve the April, 2016 financial reports as presented. Upon roll call, motion carried unanimously.

NURSING REPORT

Mrs. Shaffer reviewed the Nursing Report for the month of April, 2016.

Mrs. Shaffer reported the Department provided a total of 2,087 flu vaccinations for the season.

Mrs. Shaffer reported two County residents are on preventive TB therapy. She stated there is one active case of TB in the County which is being closely monitored by the Department's TB nurse.

Mrs. Shaffer reported the achieved WIC caseload for April decreased to 74%; she noted caseloads continue to be down across the state of Illinois.

ENVIRONMENTAL HEALTH REPORT

Mrs. Robinson reviewed the Environmental Health Report for the month of April, 2016.

She reported Mrs. Potts recently passed her food sanitation class. Mrs. Robinson reported she recently passed a larvicide application class and will offer training to municipalities.

ADVISEMENTS

HEALTHCARE COALITION

Mrs. Tracy reported the Department will receive a laptop cart valued at \$2,140.00 through the Healthcare Coalition to assist with portability of a laptop during inventorying in the Inventory Management and Tracking System (IMATS) and dispensing during exercises and events.

REVIEWS

Mrs. Tracy reported the Department recently underwent two audits in May. She stated the first one was conducted by Illinois Department of Human Services May 3, 2016 and a second one was conducted by Kemper CPA Group on May 4, 2016. She

announced she was very pleased to report both audits received excellent comments with zero findings.

JUNE BOARD OF HEALTH MEETING

Mrs. Tracy reminded Board members the June meeting will be held June 14, 2016.

COMMENTS FROM BOARD MEMBERS

No comments from Board members.

ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 12:51 p.m.

_____, **Secretary** **Date:** _____