CRAWFORD COUNTY BOARD OF HEALTH

MINUTES

MAY 20, 2026

The Crawford County Board of Health met Wednesday, May 20, 2026 at 6:00 p.m. at the Crawford County Health Department. The following directors were present:

Kayla Blank, PharmD
David Hasty
David Rotman, M.D.
Guy Rumler
Fred Scott, D.O.
Kim Wade-Decker

EXCUSED: Shannon Goebel
Terry Schmidt, DDS

OTHERS PRESENT: Mikayla Maynard, Administrator
Rachel Thomas, Medical Student
Bobbi Branson, Assistant Administrator/Exec. Secretary to the Board

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Guy Rumler, Vice-Chairperson with Mrs. Blank, Mr. Hasty, Dr. Rotman, Mr. Rumler, Dr. Scott, and Mrs. Wade-Decker present at time of roll call.

ADDITIONS, DELETIONS, CORRECTIONS TO THE AGENDA

No additions, deletions, or corrections were noted to the agenda.

NURSING REPORT

Mrs. Maynard presented personnel updates within the nursing division.

She stated Robinson and Palestine back-to-school clinics were completed in April. She reported CCHD is partnering with Dr. Elliott to provide school physicals during the department's back to school clinics.

Mrs. Maynard presented a Hantavirus update.

She discussed issues with Crawford Memorial Hospital concerning rabies vaccine and FEMA Grant.

ENVIRONMENTAL HEALTH REPORT

Mrs. Maynard reported an Environmental Health Director has been hired and should test for their LEHP this year.

She stated the Environmental Health Department hopes to begin offering lead inspections in July.

Mrs. Maynard noted the monthly Food Manager's Courses have continued to be in high demand.

She stated the department is in tick and mosquito season. She reported Environmental Health staff have been larvicide-certified and are distributing larvicide to the municipalities. She stated the department will be completing tick drags too but noted it can take up to six months to receive the results.

APPROVAL OF MARCH 18, 2026 MEETING MINUTES

A motion was made by Mrs. Blank and seconded by Dr. Rotman to approve the March 18, 2026 minutes as written. Upon roll call, motion carried unanimously.

APPROVAL OF MARCH, 2026 FINANCIAL REPORT

Mrs. Maynard reviewed the Financial and Expenditure Reports for the month of March, 2026.

A motion was made by Dr. Scott and seconded by Mr. Hasty to approve the March, 2026 financial reports as presented. Upon roll call, motion carried unanimously.

APPROVAL OF APRIL, 2026 FINANCIAL REPORT

Mrs. Maynard reviewed the Financial and Expenditure Reports for the month of April, 2026.

Mrs. Maynard discussed there may be some insurance claims unable to be processed for payment due to exceeding timely filing limits; she explained this delay was related to the transition to the new billing software and a new biller.

A motion was made by Dr. Rotman and seconded by Mrs. Wade-Decker to approve the April, 2026 financial reports as presented. Upon roll call, motion carried unanimously.

APPROVAL OF MARCH 18, 2026 EXECUTIVE SESSION MINUTES

A motion was made by Dr. Rotman and seconded by Dr. Scott to approve the March 18, 2026 Executive Session Minutes. Upon roll call, motion carried unanimously.

ADVISEMENTS

PERSONNEL UPDATE

Mrs. Maynard stated in addition to the personnel updates already announced, the shared PHEP Coordinator and EMA Director started on 4-1-26.

GRANT/FUNDING UPDATE

Mrs. Maynard presented the following grant updates to the Board:

- Received Vision and Hearing Grant ($1,200)
- A Breast Cancer Outreach Grant application was completed ($50,000)
- Received the White Grant to help fund Mother-Infant Safety Expo ($4,451)
- The department will possibly resubmit the United Way Partner Agency application.

WIC
Mrs. Maynard reported over 453 WIC clients were served last year, which brought an income of $285,152 into the county retail stores.

OUTREACH AND DEPARTMENT UPDATES
Mrs. Maynard reviewed Outreach efforts completed since the last Board meeting as well as upcoming events.

She noted the department has begun the IPLAN process and encouraged everyone to complete the community needs assessment survey.

She announced the department has partnered with Red Cross to sponsor blood drives for the county.

Mrs. Maynard stated CCHD will be energy audited tomorrow through a grant the County received.

Mrs. Maynard announced Medicaid will now pay for handsfree breast pumps.

COMMITTEE MEETINGS
Mrs. Maynard stated she would like to schedule a Building and Grounds Committee to review quotes to repair current parking lot damage.

EXECUTIVE SESSION (PERSONNEL)

Mrs. Maynard stated it would not be necessary to enter Executive Session.

BOARD MEMBER COMMENTS

Mrs. Wade-Decker stated Mrs. Maynard did an excellent job teaching her CPR class.

Mr. Hasty complimented the Environmental Health staff for the professional inspection of his brother's food truck.

Mr. Rumler noted he continues to search for a location in Hutsonville for an EPA sharps kiosk. He announced the Robinson Library will hold a 50-year celebration on June 6, 2026 and encouraged all to attend.

Mrs. Blank stated the Birth to Three screening event was wonderful and she would like to see it continue as an annual event; she noted it was very beneficial.

PUBLIC COMMENTS

Ms. Thomas inquired about the tanning inspections completed by the department. Mrs. Maynard explained the tanning bed inspection process.

ADJOURNMENT

There being no further comments, or business to discuss, the meeting adjourned at 6:47 p.m.

_____, **Secretary** **Date:** _____