

CRAWFORD COUNTY BOARD OF HEALTH

MINUTES

JULY 19, 2023

The Crawford County Board of Health met Wednesday, July 19, 2023 at 6:00 p.m. at the Crawford County Health Department. The following directors were present:

Kayla Blank, PharmD
Shannon Goebel
David Hasty
David Rotman, M.D.
Guy Rumler
Fred Scott, D.O.
William Schaefer, DDS

EXCUSED: Kim Wade-Decker, BSN, RN

OTHERS PRESENT: Mikayla Gascich, Director
Kaitlyn Williams, MPH, REHS/RS, Director of Environmental Health
Bobbi Branson, Assistant Administrator

CALL TO ORDER

The meeting was called to order at 6:05 p.m. by Shannon Goebel, Chairperson with Mrs. Blank, Mrs. Goebel, Mr. Hasty, Mr. Rumler, and Dr. Schaefer present at time of roll call.

ADDITIONS, DELETIONS, CORRECTIONS TO THE AGENDA

No additions, deletions, or corrections were noted to the agenda.

NURSING REPORT

Ms. Gascich reported back to school immunization clinics are currently being held at the department.

Dr. Rotman arrived at 6:06 p.m.

Ms. Gascich stated the department will continue to provide COVID tests at no cost until state supplies are exhausted. She stated IDPH is working to offer a combined flu, COVID, and RSV vaccination for schools, health departments, and long-term care facilities.

Ms. Gascich reported WIC and FCM visits will return to in-person when possible and home visits will begin in August. She noted the assigned WIC caseload increased from 439 to 480 effective July 1, 2023.

Ms. Gascich stated the department will distribute gun locks through IDPH's Gun Safety campaign.

Ms. Gascich announced the department will undergo WIC and IDHS audits in the fall.

Ms. Gascich reported the KidneyMobile is unable to visit the department this year, but hopes to schedule a date for next spring or summer and then resume an annual schedule.

ENVIRONMENTAL HEALTH REPORT

Ms. Williams reviewed the Environmental Health Report for the months of May and June, 2023.

Dr. Scott arrived at 6:12 p.m.

Ms. Williams left the meeting at 6:17 p.m.

APPROVAL OF MAY 17, 2023 MEETING MINUTES

A motion was made by Mr. Rumler and seconded by Dr. Scott to approve the May 17, 2023 minutes as written. Upon roll call, motion carried with Dr. Schaefer abstaining.

APPROVAL OF MAY, 2023 FINANCIAL REPORT

Ms. Gascich reviewed the Financial and Expenditure Reports for the month of May, 2023. A motion was made by Dr. Schaefer and seconded by Mr. Hasty to approve the May, 2023 financial reports as presented. Upon roll call, motion carried unanimously.

APPROVAL OF JUNE, 2023 FINANCIAL REPORT

Ms. Gascich reviewed the Financial and Expenditure Reports for the month of June, 2023. A motion was made by Mr. Rumler and seconded by Dr. Rotman to approve the June, 2023 financial reports as presented. Upon roll call, motion carried unanimously.

AGENCY OBJECTIVES

Ms. Gascich asked that Board members review the Agency Objectives for the second quarter of FY'23 at their convenience and contact Administration should they have any questions or concerns.

EXECUTIVE SESSION MEETING MINUTES

A motion was made by Mrs. Blank and seconded by Dr. Schaefer to leave all Executive Session minutes closed. Upon roll call, motion carried unanimously.

COMMITTEE MEETINGS

After discussion, it was decided the Finance and Personnel Committees will meet at 6:00 p.m. on August 7, 2023. The Building and Grounds Committee will meet at 7:00 p.m. on August 7, 2023. Each committee will select a chairperson on August 7, 2023.

ADVISEMENTS

CPR CLASS

Ms. Gascich reported the department's first community-based CPR class was held in June. She stated participants appreciated the class, as there are not currently other classes offered in the community.

CERTIFICATES OF DEPOSIT

Ms. Gascich stated the department invested in three certificates of deposit in the amount of \$245,000 each at PMA Financial Network with an interest rate of 5.75% in June, 2023.

SUPER CAR SEAT STAURDAY

Ms. Gascich reported CCHD will partner with Crawford Memorial Hospital and Crawford Clark Preventative Initiative to conduct car seat inspections at Walmart in September.

CRAWFORD KIDS ASSOCIATION

Ms. Gascich announced she is now serving on the Crawford Kids Association's Board. She stated the organization is making significant strides in helping local daycare providers and recently donated to several providers.

HEALTH AND SAFETY COMMITTEE

Ms. Gascich reported the Crawford County Board Health and Safety Committee will meet at CCHD August 8, 2023 at 4:15 p.m. She stated Mrs. Wade-Decker is Chairman of this committee and has invited Board of Health members to attend.

SEPTEMBER MEETING

Ms. Gascich requested to reschedule the September 20, 2023 Board of Health meeting to September 13, 2023 at 6:00 p.m.; there were no objections.

EXECUTIVE SESSION

Mrs. Goebel noted it would not be necessary to enter into Executive Session.

BOARD MEMBER COMMENTS

No comments.

PUBLIC COMMENTS

No comments.

ADJOURNMENT

There being no further comments, or business to discuss, the meeting adjourned at 7:13 p.m.

_____, **Secretary** **Date:** _____