

CRAWFORD COUNTY BOARD OF HEALTH

MINUTES

NOVEMBER 15, 2016

The Crawford County Board of Health met Tuesday, November 15, 2016 at 12:00 p.m. in the Board Room of the Crawford County Health Department. The following directors were present:

William Bedwell, OD
Bob Bowen
Toni Earleywine, R.N.
Bonnie Finn
Robert Walsh, D.O.

EXCUSED: Michele Elliott, R.N.
David Rotman, M.D.
William Schaefer, DDS

OTHERS

PRESENT: Darla Tracy, Certified Public Health Administrator
Terry Shaffer, R.N., Nursing Supervisor
Jerica Robinson, Environmental Health Practitioner in Training/ERC
Christa Inboden
Joe Bliss
Susan Inboden
Penny Deckard
Joe Deckard
Pam Robbins
Bobbi Branson, Executive Secretary to the Board

CALL TO ORDER

The meeting was called to order at 12:15 p.m. by Bob Bowen, President.

ROLL CALL

Mrs. Branson held roll call for attendance with Board members Dr. Bedwell, Mr. Bowen, Ms. Earleywine, Mrs. Finn, and Dr. Walsh present at the time of roll call.

ADDITIONS, DELETIONS, CORRECTIONS TO AGENDA

No additions, deletion, or corrections to agenda.

APPROVAL OF LAST MEETING MINUTES

A motion was made by Dr. Walsh and seconded by Mrs. Finn to approve the October 18, 2016 Board of Health minutes. Upon roll call, motion carried unanimously.

FINANCIAL UPDATE

Mrs. Tracy reviewed the financial report for the month of October, 2016.

A motion was made by Dr. Bedwell and seconded by Dr. Walsh to approve the October, 2016 financial report as presented. Upon roll call, motion carried unanimously.

NOMINATING COMMITTEE REPORT

As Chairperson of the Nominating Committee, Mrs. Finn reported the Committee recommended Ms. Elliott to serve as President, Mrs. Finn to serve as Vice-President, and Dr. Bedwell to serve as Secretary.

A motion was made Mrs. Finn and seconded by Dr. Bedwell to appoint Ms. Elliott as President. Upon roll call, motion carried unanimously.

A motion was made by Dr. Walsh and seconded by Ms. Earleywine to appoint Mrs. Finn to serve as Vice-President. Upon roll call, motion carried unanimously.

A motion made by Mrs. Finn and seconded by Dr. Walsh to appoint Dr. Bedwell as Secretary. Upon roll call, motion carried unanimously.

NURSING REPORT

Mrs. Shaffer reviewed the Nursing Report for the month of October, 2016.

Mrs. Shaffer reported the season total for flu shots administered to date to be 992 and stated the Department will continue to provide as needed.

Mrs. Shaffer reported one active case of TB in the county. She stated CCHD nurses visit the patient Monday through Friday to observe patient taking the medication and to monitor for side effects of the medication.

Mrs. Shaffer stated while October CHIP billing has been submitted, no payments have been received to date. She noted she will continue to keep the Board updated on reimbursements.

ENVIRONMENTAL HEALTH

Mrs. Robinson reviewed the Environmental Health Report for the month of October, 2016.

She announced the Department will participate in a full-scale exercise with Marathon next year as part of the Department's Emergency Preparedness grant requirements.

ADVISEMENTS

IPLAN

Mrs. Tracy stated the IPLAN Committee chose behavioral health, oral health care, and substance abuse respectively as the three top health priorities in Crawford County for the Department to focus on. Mrs. Tracy noted Dr. Schaefer and Ms. Elliott are serving on the committee and have been wonderful resources. She stated the Board as a whole will be more involved with the intervention strategies than in the past.

GRANT APPLICATIONS

Mrs. Tracy stated while telehealth services were included in the FY'17 budget, she is attempting to secure funding to sustain the program until 708 Board funding is received in July or September of 2017. Mrs. Tracy reported the Department applied for funding through the Claypool Foundation to support Behavioral Health services, but recently learned funding will not be received. She stated the Department has also applied for funding through the Mary Heath Foundation, but will not learn of awards until next month.

TELEPSYCHIATRY

Mrs. Tracy reported psychiatrist Dr. Paras Harshawat will begin telehealth sessions at CCHD on December 29, 2016. She stated the sessions will be held once a month for a three-hour block of time. Mrs. Tracy stated a mental health professional will be hired to be present during the sessions. It was noted referrals will not be required. Appointments must be scheduled through Harsha Behavioral Center. Mrs. Tracy clarified CCHD is only providing office space and all billing will be handled through Harsha Behavioral Center.

BOARD OF HEALTH MEMBER YEARS OF SERVICE

Mrs. Tracy distributed a handout outlining Board members' years of service. She noted Dr. Bedwell and Dr. Rotman are members from the original Board formed in 1991. She expressed her appreciation to all Board members and noted how thankful she was to have had such long-term members over the years.

DECEMBER MEETING

Mrs. Tracy inquired if Board members would prefer to cancel the December meeting. She stated she would notify Board members should a need to meet arise.

A motion was made by Dr. Bedwell and seconded by Mrs. Finn to cancel the December meeting. Upon roll call, motion carried unanimously.

Mrs. Tracy asked Board members to pick up their Christmas gifts from staff as they leave the meeting.

COMMENTS FROM BOARD MEMBERS

Mrs. Finn, Dr. Walsh, and Dr. Bedwell expressed their appreciation to Mr. Bowen and Ms. Earleywine for their years of service and agreed they will be greatly missed. Ms. Earleywine stated it was an honor and privilege to have served on the Crawford County Board of Health.

Mrs. Tracy recognized Ms. Earleywine for her four years of service and presented her with a gift of appreciation. She stated Ms. Earleywine has been a dedicated Board member and a wonderful support.

Mrs. Tracy presented Mr. Bowen with a plaque in honor of his retirement after twenty-one years of service. Mrs. Tracy expressed her appreciation to Mr. Bowen for being an excellent mentor and leader.

Mr. Bowen acknowledged the current Board and previous Board members for advancing Crawford County Health Department to where it is today. Mr. Bowen praised staff for the wonderful job they have done to make the Department such an asset to the county.

ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 12:38 p.m.

_____, **Secretary** **Date:** _____