

CRAWFORD COUNTY BOARD OF HEALTH

MINUTES

NOVEMBER 17, 2021

The Crawford County Board of Health met Wednesday, November 17, 2021 at 6:00 p.m. at the Robinson Community Center. The following directors were present:

Koert Bartman
Kayla Blank, PharmD
Shannon Goebel
David Hasty
Guy Rumler
William Schaefer, DDS

EXCUSED: David Rotman, M.D.
Robert Walsh, D.O.

OTHERS
PRESENT: Madelyn Taylor, MSN, RN, CLC, Public Health Director
Amy Marley, BSN, RN, Administrator
Kaitlyn Williams, MPH, REHS/RS, Director of Environmental Health
Mikayla Gascich, Masters in Public Health Intern
Fred Scott, D.O.
Ben Bronbaugh, LTC student
Sammy Kestranek, LTC student
Bobbi Branson, Executive Secretary to the Board of Health

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Shannon Goebel, Chairperson with Mr. Bartman, Mrs. Blank, Mrs. Goebel, Mr. Hasty, Mr. Rumler, and Dr. Schaefer present at time of roll call.

ADDITIONS, DELETIONS, CORRECTIONS TO THE AGENDA

No additions, deletions, or corrections were made to the agenda.

APPROVAL OF OCTOBER 27, 2021 MEETING MINUTES

A motion was made by Mr. Rumler and seconded by Mr. Bartman to approve the October 27, 2021 minutes as written. Upon roll call, motion carried with Dr. Schaefer abstaining.

APPROVAL OF OCTOBER FINANCIAL REPORT

Mrs. Taylor reviewed the Financial and Expenditure Reports for the month of October, 2021.

Mrs. Taylor stated several staff will be transitioning from using work cell phones. She reported the tablets and flip phone contracts have been cancelled.

Mrs. Goebel inquired how staff using personal phones with an app to block their personal phone numbers has worked for Lawrence County Health Department. Mrs. Marley stated it works very well and some grants will allow a cell phone stipend for positions requiring a cell phone.

A motion was made by Dr. Schaefer and seconded by Mr. Hasty to approve the October, 2021 financial reports as presented. Upon roll call, motion carried unanimously.

NOMINATING COMMITTEE REPORT

On behalf of the Nominating Committee, Mr. Rumler asked if there were any nominations and noted the current officers were willing to continue.

Mr. Bartman nominated Mrs. Goebel to serve as Chairperson.

Mrs. Goebel nominated Mrs. Blank to serve as Vice-Chairperson.

Mr. Hasty nominated Dr. Schaefer to serve as Secretary.

A motion was made by Mr. Hasty and seconded by Mr. Rumler to adopt the slate officers for 2022 as presented. Upon roll call, motion carried unanimously.

NURSING REPORT

Mrs. Taylor reviewed the Nursing Report for October, 2021. She reported 750 flu vaccinations were given in October with a current season total of approximately 1,500.

Mrs. Taylor reported COVID-19 testing continues to be offered Monday through Thursday from 9:00 a.m. to 10:00 a.m.

Mrs. Taylor stated the first pediatric COVID-19 vaccination clinic was held today. She noted Bertram's and Walmart are also offering these.

Mrs. Goebel inquired how the COVID-19 booster vaccination clinic went with IEMA on November 4, 2021. Mrs. Taylor reported the clinic did not go well. She reported there was only one person giving vaccinations and some clients waited two hours to be vaccinated. Mrs. Taylor stated when she arrived she was not allowed to help vaccinate so she routed people to CCHD. She stated over 100 clients were then vaccinated at the department through the shed in a very short time. She stated CCHD staff did amazing and got everyone through the line quickly. She stated she felt horrible for the clients and noted some had left the Community Center angry after waiting for an extended period.

Mr. Rumler complimented CCHD for the great recovery. Mrs. Goebel stated she was thankful the Department has the shed to use. Mrs. Taylor stated clients were very appreciative.

Mrs. Taylor stated she telephoned IEMA and the Department's Regional Health Officer to express her concerns over their process and staffing.

ENVIRONMENTAL HEALTH REPORT

Ms. Williams reviewed the Environmental Health report for the month of October.

ADVISEMENTS

MOTHER-INFANT SAFETY SHOWER

Mrs. Taylor stated the Department's first Mother-Infant Safety Shower will be held tomorrow evening from 6-8 p.m. at the Robinson Community Center. She stated the Fire Department, Crawford Memorial Hospital and CCPI will have booths and there will be informational booths on breastfeeding, mental health, COVID vaccinations, car seat safety, prenatal care, safe sleep, etc. She explained door prizes will be given away and each participant will receive a car seat at the end of the event. She noted the Department will serve cake pops and punch.

REAPPOINTMENTS

Mrs. Taylor stated Mrs. Goebel's reappointment and Dr. Scott's appointment will be voted on during tomorrow's County Board meeting. She noted both Board members plan to attend the meeting.

Mrs. Taylor stated Dr. Walsh was unable to attend today's meeting so his retirement gift and plaque will be delivered to his office.

PERSONNEL

Mrs. Taylor reported two nurses will decrease their hours from thirty-six per week to 30. She stated this should not interfere with department needs and will be a cost savings.

DECEMBER MEETING

Board members agreed to cancel the December meeting due to busy holiday schedules. Mrs. Taylor will contact members should the need to meet arise.

EXECUTIVE SESSION (PERSONNEL)

Mrs. Goebel stated it would not be necessary to enter into Executive Session.

BOARD MEMBER COMMENTS

Mr. Rumler expressed his appreciation for the meal and gift. He thanked Mrs. Taylor for taking the tough situation with the IEMA clinic and making it better.

Mr. Bartman thanked Mrs. Taylor for everything and stated to keep doing a good job.

Dr. Scott expressed his appreciation.

Mrs. Goebel stated how nice the Department's reception area looks after the remodel. Mrs. Goebel thanked the Lincoln Trail College students for attending the meeting.

Mrs. Goebel stated with the 2022 meeting schedule set to meet in odd numbered months, subcommittees could meet in even months or meetings could be moved to even months when necessary.

Mrs. Goebel expressed her appreciation to Dr. Scott for being willing to serve on the Board. She also expressed her appreciation for the delicious meal and gifts.

PUBLIC COMMENTS

There were no comments.

ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 6:31 p.m.

_____, **Secretary** **Date:** _____