

CRAWFORD COUNTY BOARD OF HEALTH

MINUTES

NOVEMBER 19, 2019

The Crawford County Board of Health met Tuesday, November 19, 2019 at 12:00 p.m. in the Board Room of the Crawford County Health Department. The following directors were present:

Koert Bartman
Kayla Blank
Toni Earleywine
Bonnie Finn
Shannon Goebel
William Schaefer, DDS
Robert Walsh, D.O.

EXCUSED: David Rotman, M.D.

OTHERS

PRESENT: Darla Tracy, Certified Public Health Administrator
Guy Rumler, future Board member
Bobbi Branson, Executive Secretary to the Board of Health

CALL TO ORDER

The meeting was called to order at 12:05 p.m. by Toni Earleywine, President.

ROLL CALL

Mrs. Branson held roll call for attendance with Board members Mr. Bartman, Mrs. Blank, Ms. Earleywine, Mrs. Finn, Mrs. Goebel, and Dr. Schaefer present at the time of roll call.

ADDITIONS, DELETIONS, CORRECTIONS TO AGENDA

No additions, deletions, or corrections were noted to the agenda.

INTRODUCTION

Mrs. Tracy introduced Guy Rumler who will fill Ms. Earleywine's vacancy upon her retirement. His term will run December 1, 2019 through November 30, 2022. Mr. Rumler told a little about himself and those present introduced themselves to Mr. Rumler.

APPROVAL OF LAST MEETING MINUTES

A motion was made by Dr. Schaefer and seconded by Mr. Bartman to approve the September 17, 2019 minutes as written. Upon roll call, motion carried unanimously.

APPROVAL OF FINANCIAL UPDATE SEPTEMBER

Mrs. Tracy reviewed the Financial and Expenditure Reports for the month of September, 2019.

A motion was made by Mrs. Finn and seconded by Mrs. Goebel to approve the September, 2019 financial report as presented. Upon roll call, motion carried unanimously.

APPROVAL OF FINANCIAL UPDATE OCTOBER

Mrs. Tracy reviewed the Financial and Expenditure Reports for the month of October, 2019.

Mrs. Tracy discussed increasing the authorized vaccine purchase amount from \$5,000 to \$10,000. Board members agreed this would be a good idea and will vote on this in January, 2020.

A motion was made by Mr. Bartman and seconded by Dr. Schaefer to approve the October, 2019 financial report as presented. Upon roll call, motion carried unanimously.

NOMINATING COMMITTEE REPORT

Mrs. Goebel reported the Nominating Committee recommends the following slate of officers for 2019:

Kayla Blank, Chairperson
Shannon Goebel, Vice-Chairperson
Dr. Schaefer, Secretary

No other nominations were noted.

APPROVAL OF OFFICERS

A motion was made by Mr. Bartman and seconded by Mrs. Finn to adopt the slate of officers for 2020 as presented. Upon roll call, motion carried unanimously.

AGENCY OBJECTIVES

Mrs. Tracy asked that Board members review the agency objectives at their convenience and contact her with any questions.

NURSING REPORT

Mrs. Thompson reviewed the Nursing Report for September and October, 2019.

Dr. Walsh arrived at 12:30 p.m.

Mrs. Thompson stated the department may go into the schools next year to immunize to the students in order to meet the required back to school immunizations.

ENVIRONMENTAL HEALTH REPORT

Mr. Paulin reviewed the Environmental Health Report for September and October, 2019.

ADVISEMENTS

BEHAVIORAL HEALTH SERVICES

Mrs. Tracy updated the Board on behavioral health services currently available at the department. She noted telepsychiatry sessions continue to be held each month with psychiatrist Paras Harshawat, M.D. She stated Catholic Charities continues to offer counseling twice a month.

Mrs. Tracy explained the department has been concerned the Medicaid population continues to lack mental health services in our community, with many of our residents traveling out of county for treatment. She announced with the generous support of the 708 Board, the department has contracted Lawrence County Health Department Behavioral Health to provide counseling one day a week at the department with Megan Joergens, LCSW.

Mrs. Tracy stated the Probation Office expressed concern that residents who are court ordered to complete substance abuse assessments and counseling must travel out of county for services. Lawrence County Health Department's Behavioral Health is willing to provide these services at our department in the near future.

Mrs. Tracy mentioned Lawrence County Behavioral Health is also contracting with the Crawford County Sheriff's Dept to provide mental health services at their facility.

Mrs. Tracy stated the department recently advertised for a Receptionist/Behavioral Health Clerk. She explained she had budgeted for a full-time receptionist for 2020, but with the additional behavioral health services to be offered at our department this person will also assist in behavioral health scheduling and client care with a portion of their salary to be paid through 708 contributions.

CENSUS GRANT

Mrs. Tracy announced the department recently received a collaborative grant which will run for nine months to assist in the 2020 census. She explained she budgeted hiring a person through this grant and will utilize the Receptionist/Behavioral Health Clerk to perform these responsibilities.

APPOINTMENT/REAPPOINTMENTS

Mrs. Tracy stated Ms. Earleywine will be missed terribly in her retirement. She expressed her appreciation for the years she has dedicated to the Board and stated she has been an amazing support. Mrs. Tracy stated Guy Rumer has agreed to serve to fill this vacancy and the County Board voted to appoint him last Thursday. Mrs. Tracy announced Mrs. Blank and Mr. Bartman each agreed to serve another term and the County Board voted to reappoint them last Thursday as well for a term of December 1, 2019 through November 30, 2022.

DECEMBER MEETING

Board members agreed to cancel the December meeting due to busy holiday schedules. Mrs. Tracy will contact members should the need to meet arise.

CHRISTMAS GIFTS

Mrs. Tracy asked that Board members pick up the jackets ordered for them as Christmas gifts before they leave the meeting. She expressed her appreciation for all they do for the department, the Board, and the community.

STAFF GIFTS

Mrs. Tracy asked if the Board would mind if jackets and shirts were purchased for staff for Christmas as it has been a long time since these were purchased and several employees who do not have a "CCHD" shirt. Mrs. Tracy reviewed the expenses of this purchase and those present had no objections.

COMMENTS FROM BOARD MEMBERS

Ms. Earleywine stated it had been a joy and honor to serve with all the members. Mrs. Tracy presented Ms. Earleywine with a plaque in recognition of her years of service on the Board. She also presented her with a scrapbook.

ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 12:48 p.m.

_____, **Secretary** **Date:** _____